



WOMEN OF WOODSIDE, INC. BY-LAWS

Revised: MAY 29th, 2014

ARTICLE I: NAME

The name of this organization shall be the Women of Woodside, Incorporated herein referred to as W.O.W., Inc.

ARTICLE II: PURPOSE

W.O.W., Inc. endeavors to contribute to the advance of the local community as it partners with agencies that provide civic opportunities and with organizations that assist those in need. W.O.W., Inc. works to accomplish this objective through fundraisers, supply collections, donations, and volunteer work.

W.O.W., Inc. endeavors to enhance the enjoyment of its membership and the Woodside Plantation community through the support of special interest groups and the promotion of group activities throughout the year.

ARTICLE III: MEMBERSHIP

The membership of W.O.W., Inc. shall be composed of:

- (A) any female whose residence is located on property which falls within the jurisdiction and guidelines of the Woodside Plantation Property Owners Association; or
- (B) is a property owner within the Woodside Plantation Owners Association jurisdiction; and
- (C) has paid her annual W.O.W., Inc. dues

ARTICLE IIIA: ASSOCIATE MEMBERSHIP

- (A) Effective July 1, 2014, Associate Memberships will be available for women who have been members in good standing of W.O.W. for 2 consecutive fiscal years within the last 5 years and no longer own property within the jurisdiction of the Woodside Plantation Property Owners Association.
- (B) Associate members will not be eligible to hold elected office but will enjoy all other membership privileges.
- (C) Associate members will be required to pay annual W.O.W. dues.

Any member in good standing shall be entitled to vote at all general meetings and participate in all W.O.W., Inc. sponsored events.

ARTICLE IV: EXECUTIVE OFFICERS

The Executive Officers shall be President, First Vice-President, Second Vice-President, Secretary, Treasurer and Directors of Community Services.

Elected Officers shall serve terms of one year, with a maximum of three years in succession in any combination of elected positions. In the event that an Officer is not able to fulfill her term for any reason, the President shall immediately appoint a replacement. The President's appointment shall then be subject to approval by a simple majority vote of the Board at the next Board meeting.

PRESIDENT: Shall preside at all meetings of the Board and general meetings. The President shall appoint Standing Committee Chairpersons and shall serve in an ex-officio capacity on all committees. She shall also appoint any new and/or special committees that may become necessary during the year. The President shall have such usual powers of supervision and management as may pertain to the office, and perform such other duties as may be designated by the Board.

FIRST VICE-PRESIDENT: Shall be responsible for planning and organizing all general meetings. She shall assist the President and, in her absence, perform all duties of that office. The First Vice-President shall perform such other duties as may be designated by the Board.

SECOND VICE-PRESIDENT: Shall be responsible for assisting the First Vice-President and, in her absence, perform all duties of that office. The Second Vice-President shall perform such other duties as may be designated by the Board.

SECRETARY: Shall keep the minutes of all meetings and handle any necessary correspondence.

TREASURER: Shall receive and keep all W.O.W., Inc. monies. The Treasurer shall maintain accurate records of all funds received and dispersed. Regular reports shall be made at all meetings. The Treasurer shall also collect dues, advise members of their financial obligations and keep an updated membership list. She shall submit a complete Treasurer's report for audit at the end of the fiscal year. An individual(s) selected by the President shall conduct this audit. This individual(s) shall not be a current officer; this person(s) need not be a member of W.O.W., Inc.

DIRECTORS OF COMMUNITY SERVICES: Shall oversee communication between the Executive Board and Women of Woodside's many Aiken Charities and shall perform any other duties as may be designated by the Board.

ARTICLE V: BOARD MEMBERSHIP

The Board shall be the present Executive Officers, the Immediate Past President and the Chairpersons of all Standing Committees. The Board shall transact all W.O.W., Inc. business and vote on all policy and financial concerns unless otherwise stated in the W.O.W., Inc. By-Laws.

Standing Committee Chairpersons, appointed by the President and approved by the Board, shall serve terms of one year, with a maximum of two years in succession in a given appointed position and not to exceed a total of three years in any combination of appointed positions with the exception of the Newsletter and Website, and Golf Chairpersons. In rare instances, where it may be necessary in order to fill vacancies, exceptions may be made with a majority approval of the Board.

ARTICLE VI: NOMINATING COMMITTEE

In January of each year, the Board shall appoint a Nominating Committee consisting of five women. One shall be the current President, who shall not serve as Chairman, a second shall be a member of the General Board, and the other three shall be W.O.W., Inc. members in good standing. Suggestions for Executive Officer nominations may be sent to any member of the Nominating Committee. The Board shall fill any vacancy on the Nominating Committee. It shall be the responsibility of the Nominating Committee to submit the name of one candidate for each Executive Office. The report from the Nominating Committee shall be sent to all members one month prior to the date of the Spring General Meeting. No member shall serve on the Nominating Committee more than once in a three-year period.

ARTICLE VII: ELECTION OF EXECUTIVE OFFICERS

Elections of Executive Officers shall be held at the Spring General Meeting. Nominations may be made from the floor at that time, provided the nominees have previously agreed to accept the nomination. If nominations arise from the floor, voting will be done by secret ballot. A simple majority vote of those qualified shall constitute an election. Absentee or proxy voting shall not be permitted. The term of office shall be effective July 1 following the election.

ARTICLE VIII: FISCAL YEAR

The fiscal year shall commence July 1 and end June 30 each year.

ARTICLE IX: GENERAL MEETINGS

The board shall meet monthly or as often as is deemed necessary.

ARTICLE XI: DUES

Annual dues of \$25.00 shall be collected throughout the year with renewal due on July 1 of each year. After March 1, dues will be pro-rated at \$15.00. No dues monies will be refundable. Dues must be current in order to participate in any W.O.W., Inc. sponsored programs, meetings or functions. Any change in the cost of dues must be approved by a simple majority vote of the general membership.

ARTICLE XII: AMENDMENTS

The Incoming Board shall review By-Laws annually. Any proposed changes must be approved by the Board; posted in the *Plantation Newsletter*, or, in the event there are extensive changes, posted on the W.O.W., Inc. website with a notice in the *Plantation Newsletter*. Changes shall be passed by a simple majority vote.

Current By-Laws shall be available on the W.O.W., Inc. website or to any member upon request.

Adopted and Revised by W.O.W., Inc. Membership: May 29th, 2014

President: _____
Alice Hofmann